

LOWE MILL A&E OUTDOOR MARKET VENDOR RULES OVERVIEW

Thank you for your interest in the 2023 Lowe Mill A&E Outdoor Market. Held May 6th - October 21st on Saturdays from 11AM - 4PM. All vendors are required to stay the duration of the market. The Market will take place on the Outdoor Market Trail.

Spacing and placement of vendor tables/spaces is decided by LMA&E and must be adhered to during the event

Any failure to comply with these guidelines will result in forfeiture of any vendor fees and expulsion from the market before, during or after the event

RULE OF THUMB: All items sold must be made by hand, second hand or made by the earth.

FEES/REGISTRATION

- Fee must be paid before entry/setup
- \$12 registration will be charged until noon the Thursday prior to any market
- \$20 registration after noon Thursday and will be accepted until 10:30AM the day of the event
- NO REFUNDS

LOAD IN

- Load in may begin as early as 9:00AM
- Vendors will have assigned spaces.
- Vendors are expected to PARK ANY VEHICLES IN DESIGNATED AREAS BEFORE ANY DISPLAY SET UP BEGINS.
- All vendors must be set up by 10:30AM. NO LATE ENTRY.

MARKET PROTOCOL

- Tents/Canopies are limited to 10' X 10' and MUST BE PROPERLY WEIGHTED/SECURED.
- One vendor allowed per space however multiple spaces can be purchased
- Tents, tables and chairs are to be provided by the vendor
- Electrical access is limited and cannot be guaranteed
- Leashed pets are welcome unless in designated restaurant dinings areas
- Vendor spaces will be located on varying types of terrain including grass, gravel and pavement

- Each space will be numbered
- Spaces will be assigned and if you have any accessibility concerns you must contact the market coordinator
- Vendors will be notified by Friday at 12PM as to the location of assigned space

SALES

- Vendors will transact their own sales and are responsible for complying with all Madison County sales tax regulations
 - No franchise, business or marketing vendors
 - No religious or political tabling
 - Farmers of flora and fauna are welcome and are responsible for obtaining all licensing permits and certifications
- Items NOT permitted for sale include but are not limited to:
- Weapons
 - Alcohol/Tobacco/Drugs
 - Live Animals
 - Stolen goods
 - Resold food or beverages

LOAD OUT

- No breakdown is permitted before 3:30PM
- No load out is permitted before 4PM and MUST be completed by 7PM
- Ensure that your space is clean and litter free before leaving the market
- No products should be left behind

THE LOWE MILL A&E STAFF RESERVES THE RIGHT TO REMOVE OR TURN AWAY VENDORS AS SEEN FIT.

The Lowe Mill A&E Outdoor Market is a 'fair weather' only event. Vendors will be notified 24 hours in advance of any weather related cancellations.

CONTACT

If you have any questions or for assistance contact Robert Daniel.
Email: robertdaniel@lowemill.art / Office phone: 256-533-0399

